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west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary  
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**MEMORANDUM**

**TO:** Katheryn Emery, P.E., Program Manager, DWWM

**FROM:** Chantz Rankin, E.I., DWWM

**DATE:** December 9, 2025

**SUBJECT:** Northern Jackson County Public Service District  
IJDC Project - 2021W-2028  
Water System Upgrade Project  
Use of Contingency Request

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**RECOMMENDATION**

The use of contingency request submitted by Boyles & Hildreth, for the above referenced project has been reviewed and is technically feasible.

**DISCUSSION**

The Northern Jackson County Public Service District (NJCPSD) is requesting \$232,500.00 of the remaining project funds for the replacement and upsizing of approximately 1,350 linear feet (LF) of 6" transmission line from the Eastwood pump station. The project's construction has been completed and is in service in all areas except the areas where seeding and mulching did not result in adequate vegetation. The project has a remaining balance of \$286,806.84 in unused funds. Of the remaining funds \$137,331.43 is in IJDC Grant funding and \$149,475.41 is USACE funds.

The NJCPSDs current project has replaced approximately 16,200 LF which will leave a remaining length of 24,000 LF to be upgraded in the future. Currently, the Eastwood Pump Station is running for an average of 13.7 hrs per day, and has a capacity of 185 Gallons per minute (gpm). The pump station is unable to meet peak daily demand and will need to be upgraded in the future. By upsizing the transmission lines from the Eastwood pump station to Sandyville; the use of contingency will allow for the pump station to be upgraded and the lines to maintain suitable pressures.